

START II MONTHLY PROGRESS REPORT

Tetra Tech EM Inc.

Contract #68-W-00-129

169837

Return To: Lorraine Kosik-SE/5J

EPA OSC: Kevin Turner

Site Name: S05-0104-010 / Dead Creek

Reporting Period: February 25, 2002 - March 31, 2002

Please review the attached monthly progress report to determine if the costs appear to be reasonable and allocable to your site. Check the appropriate box and provide me your comments in the remarks section. You may also use this opportunity to identify any performance problems or areas of concern in the contractor performance section below. Your review will aid me in processing the invoice payment. I would appreciate your cooperation in this endeavor and as always if you have any questions please contact me at 353-6431. Thank you.

Please return this form by **COB, May 8, 2002**, (if you are in the field do not worry as costs may be disallowed at any time, just please take a moment at some time to review and comment, if necessary). **PLEASE KEEP THE MONTHLY PROGRESS REPORT FOR YOUR FILE.**

☒ Sufficient progress has been made by the contractor to support payment for work performed during the period.

☐ Contractor must provide additional justification for the costs described below.

☐ Costs listed below should be withheld since they cannot be verified.

Remarks:

Contractor Performance: Please give specific examples under the remarks section if performance is above or below the satisfactory level.\*

	5	4	3	2	1
Technical Competence	—	—	✓	—	—
Schedule	—	—	✓	—	—
Cost Control	—	—	✓	—	—
Management	—	—	✓	—	—

Remarks:

\* 5 = Outstanding, 4 = Exceeds Expectations, 3 = Satisfactory, 2 = Deficient, 1 = Unacceptable

## TECHNICAL STATUS REPORT

Work Assignment Number: RA-02

TDD No.: S05-0104-010

TDD Name: Dead Creek

EPA TDD Manager: Kevin Turner

Tetra Tech TDD Manager: [REDACTED]

Date: April 8, 2002

Reporting Period: February 25 through  
March 31, 2002

TDD Completion Date: July 31, 2002

Percent Work Completed (Hours): 79.31%

TDD Type: Removal PRP

Distribution: Lorraine Kosik, US EPA START Project Officer

Lisa Smith, US EPA START Contracting Officer

[REDACTED], Tetra Tech EM Inc. START Program Manager

### 1. Progress Made This Reporting Period

Tetra Tech is performing oversight of PRP removal activities. In March, the PRP completed installation of the temporary liner. The PRP had considerable problem with the poly liner due to high winds from the east. ODC charges include computer usage, and personal gas mileage.

### 2. Problems Encountered and Resolved

None.

### 3. Deliverables Submitted

<u>Deliverable</u>	<u>Date Submitted</u>
Technical Status Report	03/01/02

### 4. Activities Planned Next Reporting Period

Tetra Tech will continue to monitor post-removal activities and construction of a temporary cell liner.

### 5. Costs Incurred But Not Invoiced

Mileage (POV) and fuel charges were incurred but not invoiced.

### 6. Monthly Charges and Budget

Tetra Tech has expended 19.5 level-of-effort (LOE) hours and \$1,532.35. The cumulative expenditure through the reporting period is 1,031.5 LOE hours and \$70,703.03. The approved expenditure limit for the work assignment is 1,300 LOE hours and \$87,000.

**Tetra Tech EM Inc.**  
**TDD Financial Summary**  
**START Region 5 Contract**  
**Progress Table 3**  
**Reporting Month - March**

<b>TDD #</b>	<b>S05-0104-010</b>				
<b>TDD Name</b>	<b>DEAD CREEK</b>				<b>% of Budgeted LOE Hours Expended</b>
		<b>Current Month</b>	<b>Project To Date</b>	<b>Budget</b>	
<b>HOURS:</b>					
LOE Hours		19.50	1,031.00		
Clerical Hours		0.00	0.50		
Total Labor Hours		<u>19.50</u>	<u>1,031.50</u>	1,300.00	79.31%
Direct Labor		684.17	31,314.29		
Total Direct Labor, Fringe & Overhead		<u>1,246.94</u>	<u>57,244.41</u>		

**Other Direct Cost:**

Other Direct Costs	5.72	616.86
Travel	5.48	569.43

**Team Subcontractors:**

G & A	93.33	4,331.23		
Provisional Fee	177.84	7,941.10		
Total Charges	<u>1,532.35</u>	<u>70,703.03</u>	87,000.00	81.27%

Average Charge per LOE Hour  
0.00



Tetra Tech EM Inc.  
START Region V Contract 68-W-00129

Date: 04/03/2002

Progress Table 1

Total Labor for the Period November 29, 2000 through March 31, 2002

TDD# S05-0104-010

DEAD CREEK SEDIMENT REMOV

<u>Name</u>	<u>Title</u>	<u>Current Hours</u>	<u>Cumulative Hours</u>
Tetra Tech Labor			
[REDACTED]	[REDACTED]	0.00	1.00
[REDACTED]	[REDACTED]	0.00	246.00
[REDACTED]	[REDACTED]	15.50	246.00
[REDACTED]	[REDACTED]	0.00	458.00
[REDACTED]	[REDACTED]	2.00	21.50
[REDACTED]	[REDACTED]	0.00	0.50
[REDACTED]	[REDACTED]	0.00	0.50
[REDACTED]	[REDACTED]	0.00	0.50
[REDACTED]	[REDACTED]	0.00	40.50
[REDACTED]	[REDACTED]	2.00	14.50
[REDACTED]	[REDACTED]	0.00	2.50
Subtotal S05-0104-010		19.50	1,031.50
Total for TDD# S05-0104-010		<del>19.50</del>	1,031.50

TOTAL	13,001,863	11,209,771	78	4.6	21,785,838	1,352,730	6.2%	29%
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**Tetra Tech EM Inc.**

Date: 04/04/2002

Progress Table 2

Period Ending 03/31/02

Project Non-Labor Detail

Name	Invoice	Transaction Description	Amount
Project Description: DEAD CREEK			
TDD# No: S05-0104-010			
		Computer Usage	0.06
		Computer Usage	0.38
		Computer Usage	0.40
		Computer Usage	0.58
		Computer Usage	0.60
		Computer Usage	0.69
		Computer Usage	3.01
		Total Computer	5.72
<b>Personal Car Mileage</b>			
	EXPS. 02/17/02	Travel-Ground-Pers Car	5.48
		Total Personal Car Mileage	5.48
Total DEAD CREEK		S05-0104-010	<u>5.48</u>

TOTAL	13,001,863	11,209,771	78	4.6	21,785,838	1,352,730	6.2%	29%
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